



# **Calvert Independent School District**

*P. O. Box 7 Calvert, Texas 77837 979.364.2824 fax: 979.364.2468*

Dr. Thyrun L. Hurst  
*Superintendent of Schools*  
[thurst@calvertisd.com](mailto:thurst@calvertisd.com)

## Calvert ISD 20-21 School Entry Plan (rev72820)

Calvert ISD in conjunction with TEA is providing this document based on the public health situation as we understand it today and it takes effect immediately, as Calvert ISD plans for the 2020-2021 school year. Changes to the public health situation over the course of the summer may necessitate changes to this guidance document.

The virus that causes COVID-19 can infect people of all ages; Calvert ISD is committed to doing everything possible to keep students, teachers, staff and our community safe. That said, research from the Centers for Disease Control (CDC), among others, has found that while children do get infected by COVID-19 and some severe outcomes have been reported in children, relatively few children with COVID-19 are hospitalized or have severe symptoms. Furthermore, the American Academy of Pediatrics notes that COVID-19 risks must be balanced with the need for children to attend school in person, given that lack of physical access to school leads to a number of negative consequences, placing children and adolescents at considerable risk of morbidity, and in some case, mortality. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, teachers, staff, and their families significantly. This guidance document was created based on the recommendations and requirements provided by the Texas Education Agency ([Click HERE for Link to Public Health Planning Guidance](#)), the Governor of Texas and the CDC. This document contains information on four sets of practices created by TEA that minimize the likelihood of viral spread, including some that are requirements and others that are recommendations. Calvert ISD has devised a plan to adhere to the following:

1. PROVIDE NOTICE: Requirements for parental and public notices
2. PREVENT: Required practices to prevent the virus from entering the school
3. RESPOND: Required practices to respond to a lab-confirmed case in the school
4. MITIGATE: Recommended and required practices to reduce likely spread inside the school

The prevention and mitigation practices outlined in this document are designed to significantly reduce the likelihood that a coronavirus outbreak occurs on campus. There will almost certainly be situations that necessitate temporary school closure due to positive COVID-19 cases at Calvert ISD. Parents, educators, and school administrators should be prepared for this in the event that it occurs, while actively working to prevent it through prevention and mitigation practices.

## **1). Provide Notice - Parental and Public Notices**

### **DEVELOP A PUBLIC PLAN FOR ON CAMPUS ACTIVITIES AND INSTRUCTION**

- 1. Calvert ISD Entry plan made public one week prior to the start of school**
  - Calvert ISD will make the 20-21 School Year Entry Plan public on or before Wednesday, August 12, 2020 (one week prior school starting)
- 2. This document must be posted on the school's webpage**
  - Calvert ISD will post the 20-21 School Year Entry Plan on the school website. The 20-21 School Year Entry Plan will also be emailed to parents and guardians. Messages relating to the Entry Plan will be sent via text, placed on social media and in the Superintendent's newsletter to all parents
- 3. School system designate a staff person for responding to COVID-19 concerns**
  - Designated contact for COVID-19 Concerns, **Dr. Thyrun L. Hurst, Superintendent of Schools** - Email:thurst@calvertisd.com - Phone:979.587.7110

### **ATTENDANCE AND ENTRANCE**

- 1. Per Texas Education Code (TEC), §25.092, students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2020-21 school year**
  - Calvert ISD will enforce the 90% rule for attendance <https://statutes.capitol.texas.gov/Docs/ED/htm/ED.25.htm> in order for students to be awarded credit for courses and/or to be promoted to the next grade level
  - Calvert ISD will take attendance daily for both face-to-face instruction and virtual instruction. Attendance for secondary students (9-12) will be taken for each class the student is enrolled in
  - Calvert ISD will distribute grades at the end of each six weeks; the grading practices and policies for both face-to-face or virtual instruction will be the same
- 2. Given the public health situation, student attendance may be earned through the delivery of virtual instruction**
  - Calvert ISD will take attendance daily for both face-to-face instruction and virtual instruction
  - Calvert ISD's **Instructional Learning Options** ([Click HERE for Link](#)) is posted on the website
  - In the event of a school closure by TEA, local, state, or federal officials Calvert ISD will provide instruction virtually or by distributing Academic Instructional Packets if the technology is not available
- 3. Any parent may request that their student be offered virtual instruction from any school system that offers such instruction. If a parent who chooses virtual instruction wants their child to switch to an on-campus instructional setting, they can do so, but school systems are permitted to limit these transitions to occur only at the end of a**

**grading period, if it will be beneficial to the student’s instructional quality. If a parent requests virtual instruction and the school doesn't offer it, the parent may enroll in another school that does offer it for transfer students**

- Calvert ISD will provide Virtual Instruction to all students who requests virtual instruction
  - Calvert ISD will allow parents to switch from Virtual Instruction to Face-to-Face Instruction or Face-to-Face Instruction to Virtual Instruction at the end of the grading period, unless a student is Lab-Confirmed for COVID-19
4. **School systems must provide on-campus attendance as an option for students otherwise entitled to attend school who follow this document’s required public health procedures and whose parents wish them to attend on campus, subject to school closure and the exceptions listed in this document. In high school, school systems may offer a less than daily on campus instructional experience if there is a need to reduce the total count of people on campus at any one time to maintain social distancing**
- Calvert ISD will take attendance daily for face-to-face instruction
  - Calvert ISD is committed to adhering to policies that maintain social distancing
5. **In order to facilitate a safe, effective back-to-school transition process, during a period up to the first four weeks of school, which can be extended by an additional four weeks by vote of the school board, school systems may temporarily limit access to on-campus instruction. As a result, some parents opting for their student(s) to attend on campus may be required to start with remote instruction temporarily, although any family who does not have Internet access and/or devices for distance learning at home is still entitled to have their student receive on- campus instruction each day during this transition period, as they are during the rest of the year. School systems must clearly describe this transition process in their posted summary of their plans to operate campuses safely, as required above**
- Calvert ISD will provide Face-to-Face Instruction for students to attend school five days a week in person
  - Calvert ISD’s Learning Options ([Click HERE for link](#)) is posted on the website
  - In the event of a school closure by TEA, local, state, or federal officials Calvert ISD will provide instruction virtually
6. **School systems are required to provide parents a notice of their public education enrollment and attendance rights and responsibilities during the COVID-19 pandemic using a document published by TEA**
- Calvert ISD will post these documents on the school website [www.calvertisd.com](http://www.calvertisd.com). The document will also be emailed, texted and placed on social media and in the Superintendent’s newsletter to all parents

## **2). PREVENT: Practices to Prevent the Virus from Entering the School**

### **SCREENING QUESTIONS for COVID-19 BEFORE CAMPUS ACCESS**

1. **School systems must require teachers and staff to self-screen for COVID-19 symptoms before coming onto campus each day**
- All teachers and staff will take their own temperature

- All teachers and staff must report to the school system if they themselves have COVID-19 symptoms or are lab- confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry
  - All teachers and staff must report to the school system if they have had close contact with an individual who is lab-confirmed with COVID-19, as defined at the end of this document, and, if so, must remain off campus until the 14-day incubation period has passed
2. **Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is lab-confirmed with COVID-19, and instead should opt to receive remote instruction until the below conditions for re-entry are met. Parents may also opt to have their students receive remote instruction if their child has had close contact with an individual who is lab-confirmed with COVID-19 until the 14-day incubation period has passed**
- Calvert ISD may screen students for COVID-19. Screening is accomplished by asking questions by phone or other electronic methods and/or in person
  - Calvert ISD will ask the parent if that parent will be dropping off or picking up their child from inside the school
  - Calvert ISD may regularly perform a forehead temperature check of students
  - Calvert ISD will screen all visitors to determine if the visitors have COVID-19 symptoms (as listed in this document) or are lab-confirmed with COVID-19, or have had close contact with a lab-confirmed individual and, if so, they must remain off campus until they meet the criteria for re-entry as noted below
3. **School must screen all visitors before allowed onto campus. Additionally, school systems must screen to determine if visitors have had close contact with an individual who is lab-confirmed with COVID-19, and, if so, they must remain off campus until the 14-day incubation period has passed**
- Calvert ISD will screen all visitors to determine if the visitors have COVID-19 symptoms (as listed in this document), are lab-confirmed with COVID-19 or have had close contact with a lab-confirmed individual, and, if so, they must remain off campus until they meet the criteria for re-entry as noted below

***Individuals Confirmed or Suspected with COVID-19***

1. Any individual who **themselves** either: (a) are lab-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until the school system screens the individual to determine any of the below conditions for campus re-entry have been met:
  - In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:
    - i. at least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications)
    - ii. the individual has improvement in symptoms (e.g., cough, shortness of breath); and
    - iii. at least ten days have passed since symptoms first appeared

- In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19>.

### *Identifying Possible COVID-19 Cases on Campus/Isolation Protocol*

- Calvert ISD will immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian
- Calvert ISD will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible
- Calvert ISD will give all students who report that they are feeling feverish an immediate temperature check to determine if they are symptomatic for COVID-19

### **3). Calvert ISD's Practices and Procedures to Respond to a Lab-Confirmed Case School**

#### **REQUIRED ACTIONS IF INDIVIDUALS WITH LAB-CONFIRMED CASES HAVE BEEN IN A SCHOOL**

1. **If an individual who has been in a school is lab-confirmed to have COVID-19, the school must notify its local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA)**
  - Calvert ISD Superintendent will contact the local health department
2. **Schools must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 3 days have already passed since that person was on campus**
  - Calvert ISD will close off areas that are/were heavily used by a lab-confirmed student, teacher, or staff member
  - Calvert ISD will clean and disinfectant areas that are/were heavily used by a lab-confirmed student, teacher, or staff member
3. **Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified**

**among students, teachers or staff who participate on any on campus activities**

- Calvert ISD will notify all teachers, staff and families of all students if a lab-confirmed COVID-19 cases is identified among students, teachers, or staff who participates on any on campus activities

**4). Calvert ISD's Practices and Procedures to Mitigate the Likelihood of COVID-19 Inside the School – Operational Considerations:**

**HEALTH AND HYGIENE PRACTICE: GENERAL**

**1. Hand sanitizer at each entrance and/or washing stations:**

- Hand sanitizer dispensers will be place in all classrooms and facility entrances, filled with a foaming, waterless, hand sanitizer
- Hand sanitizer stands will be placed in all common areas and entrances where wall mounted hand sanitizer dispensers can't be installed

**2. Sanitize and/or washing hands frequently**

- Signs and posters will be displayed throughout the school building/campus encouraging students to wash their hands frequently
- Announcements will made during the school day encouraging and reminding students to wash their hands frequently
- Teachers may take their classes to the restrooms for hand washing breaks as needed
- Campus will teach students and staff members to cough and sneeze in a tissue when available and to utilize their elbow when tissue is not available. After coughing and sneezing all students and staff members will be required to sanitize and/or wash their hands
- Supervised hand washing periods will take place upon entry to campus and after PE/Recess for all students
- All students will receive instruction on proper techniques for washing hands and how to cover coughs and sneezes (direct teacher instruction and student led videos)

**3. More frequent cleaning from the janitorial staff and give the students an opportunity to clean their own space:**

- The janitorial staff will have a schedule with rotating hours to sanitize and frequent areas such as door handles, handrails, desk tops, tables and highly touched items
- Each classroom will be equipped with a bottle of spray disinfectant (teacher spray disinfectant–student wipe) and/or antibacterial wipes for students to use to clean their own space before and after class
- Each classroom will have a wall mounted paper towel dispenser

**4. Whenever possible open windows for improved air flow**

- Teachers will open windows or doors to ensure air flow whenever possible
- HVAC air filters will be cleaned and changed on a regular basis

**5. Dormant building**

- Buildings have not been dormant

6. **Printed resources from CDC**
  - CISD will ensure that the campus utilize posters to remind students to social distance and to wash their hands properly and frequently
7. **First Day of School – students will receive instruction on appropriate hygiene practices and other mitigating practices**
  - All students will receive instruction on proper techniques for washing hands and how to cover coughs, sneezes and social distancing (direct teacher instruction and student led videos)
8. **Water fountains turned off and not accessible for use**
  - Students are encouraged to bring their own water bottles
  - No sharing of water or food

## HEALTH AND HYGIENE PRACTICES: MASK

1. **Types of mask - non medical grade disposable face mask, cloth face coverings (over the mouth and nose), or full face shields**
  - Calvert ISD will provide disposable masks (non-medical grade mask to all students)
  - Calvert ISD will provide disposable masks, reusable masks, and a face shield to all Calvert ISD employees
  - Calvert ISD will allow a face shield if worn with a mask
2. **Schools are required to comply with the governor’s executive order regarding the wearing of masks**
  - Masks are **optional** but highly recommended for students in grades Pre-K-2<sup>nd</sup> (exception will be when transitioning outside of the classroom; for example, on the bus, restroom breaks, going to the library, or going to lunch)
  - Masks are **required** for student in grades 3-12 at all times while in the building, on the bus and outside when student are not able to social distance at six feet
  - Masks are required for Calvert ISD employees at all times
3. **In addition to the executive order, school systems may require the use of masks or face shields for adults or students for whom is developmentally appropriate**
  - Masks are **optional** but highly recommended for students in grades Pre-K-2<sup>nd</sup> (exception will be transitions that happens outside of the classroom; for example, on the bus, restroom breaks, going to the library, or going to lunch)
  - Masks are **required** for student in grades 3-12 at all times while in the building, on the bus and outside when student are not able to social distance at six feet
  - Masks are required for Calvert ISD employees at all times
4. **Students wearing mask during non-UIL athletic or other extra curricular activities**
  - Students, staff, parents and visitors will be **required** to wear masks when entering and exiting facilities and practice areas and when not actively engaged in those activities
  - Students who are actively exercising may remove masks or face shield, as long as they maintain at least six feet of distance from each other

## STUDENT-TEACHER GROUPINGS

Where feasible without disrupting the educational experience, encourage students to practice social distancing.

1. **Classroom space that allow it, consider placing student desks a minimum of six feet apart when possible**
  - Classrooms will be arranged so that desk are a minimum of six feet apart when possible
  - Classrooms for grades 3-12<sup>th</sup> will have approximately 12 desks per classroom
  - Classrooms for grades Pre-K, Kindergarten and Second Grade will have approximately 12 desks
  - The First Grade classroom will have approximately 14 desks
  - Classrooms for grades 3-12 will be assigned to one grade level only (students will stay in one classroom when appropriate; teachers will rotate into the classes based on subject matter)
  - Classrooms for Pre-K-Second Grade will be self-contained (same teacher all day)
  - Calvert ISD is considering the purchase of barriers for all student desks and teacher teaching area
  
2. **In classroom where students are regularly within six feet of one another consider frequent hand washing and/or sanitizing and increased air flow**
  - Hand sanitizer dispensers will be placed in all classrooms, filled with a foaming, waterless, hand sanitizer
  - Teachers may take their classes to the restroom for hand washing breaks as needed
  - Teachers will open windows or doors to ensure air flow whenever possible
  - HVAC air filters will be cleaned and changed on a regular basis
  - Calvert ISD is considering the purchase of barriers for all student desks and teacher teaching area

## USE OF NON-CLASSROOM SPACES

1. **When feasible and appropriate (for example in PE classes as the weather permits), allow students to gather outside**
  - Classes that are able to be held outside of the classroom will be held outside
2. **Schools may continue to offer extracurricular activities, at their discretion and Consistent with the guidance in this document and on the UIL Website (UIL and Non-UIL)**
  -
3. **Open Facilities to the public**
  - Calvert ISD will close the facilities to the public until conditions involving COVID-19 improves
4. **Reduce large group gatherings for entry, exit and transitions to ensure social distancing**

- Schedule breaks for individual classes
  - Scheduled lunch periods
  - Transition period between bells reduced (teachers are moving from class to class or teachers will move students from class to class; example Welding or to the Computer Lab)
  - Signs posted throughout the building
  - Announcements and reminders provided on an ongoing basis
  - Students will be released at the beginning and ending of each by grade levels
5. **Depending on local condition, eliminate assemblies and other activities that bring large groups of staff and students together**
    - Calvert ISD will not have assemblies, awards ceremonies or other events that allows for large groups of students and staff to meet
    - Faculty meetings and professional learning sessions will be held virtually or in the gym when groups larger than 10 are required to meet
  6. **Consider adding dividers between bathroom sinks, especially when students cannot be at least six feet apart while using the sinks**
    - Calvert ISD will have dividers where there are multiple sinks without 6ft spacing
    - Calvert ISD will limit the number of students in the restroom at one time
  7. **Consider practices that reduce the likelihood that students meet close contact definition at lunch (see close contact definition below)**
    - Lunch schedules and lunchroom design will allow for social distancing
    - Place desk in the cafeteria six feet apart
    - Calvert ISD will serve Pre-K-2 lunch in the classroom
    - Calvert ISD will evaluate the opportunity to provide lunch inside of the classroom for grades 3-12
    - Disposable utensils will be utilized

## TRANSPORTATION

1. **School systems should consider requiring students and staff to use hand sanitizer upon boarding the bus**
  - Calvert ISD will place hand sanitizer dispenser on the buses
  - Students and staff will be **required** to sanitize their hands upon entering bus
2. **When possible, schools should open windows to allow outside air to circulate in the bus**
  - Buses will operate with the windows open when possible to increase air flow
  - Cabin air filters will be cleaned on a regular basis
3. **School systems should encourage families to drop students off, carpool, or walk with their student to school to reduce possible virus exposure on buses**
  - Calvert ISD will encourage parents to drop their students off at school
4. **Buses should be thoroughly cleaned after each bus trip; focusing on high-touch surfaces such as bus seats, steering wheels, knobs, and door handles**
  - Buses will be disinfected after each route is completed (handheld misting device)
  - Drivers will also have a spray bottle of disinfectant to use as needed
5. **Student and Driver bus requirements**
  - Drivers will be required to wear a mask
  - Drivers will be trained on COVID-19 mitigation procedures

- Students will be required to wear a mask on the bus
- Students will use hand sanitizer when entering the buses
- Student temperatures will be taken before students are allowed to enter the bus (students with a temperature 100 or greater will not be allowed to ride the bus)

## **VISITS TO THE SCHOOL**

1. **Parents and other adults can visit schools, as permitted by local school system policies. During these visits, parents and other visitors must follow virus prevention and mitigation requirements of the school**
  - Visitors and Parents will be required to wear a mask while on campus
  - Temperatures will be taken for visitors and parents
  - All visitors and parents will be required to complete the screening process
2. **Schools systems should restrict visits in schools to only those essential to school operations**
  - Calvert ISD will limit schools visits to essential needs only (this includes providing lunch, snacks and etc. to your student during the school day)

## **STAFFING**

1. **Employees of school system, like employees of any organization, must continue to meet the work expectations set by their employers, subject to any applicable employment contract terms**
  - Calvert ISD expects all employees to honor their contract
2. **School teachers and staff should be trained specifically on the protocols outlined in this document and the practices adopted by their school system. Additionally, while not developed with this exact guidance in mind, Texas Agri-Life Extension offers a free online course on Special Considerations for Infection Control During COVID-19 (2hrs).**
  - All Calvert ISD Employees will complete the Texas Agri-Life Extension course
  - All Calvert ISD Employees will be trained on Calvert ISD's entry plan for the 20-21 SY
3. **School systems should attempt to reduce in-person staff meetings or other opportunities for adults to congregate in close settings. When those meetings are necessary and cannot be done via electronic means, everyone must follow the mask protocols in this guidance, remain at least 6 feet apart where feasible, consider the use of dividers, and consider whether increased airflow from the outdoors is possible in those settings**
  - Faculty meetings and professional learning sessions will be held virtually or in the gym when groups larger than 10 are required to meet

## **COVID-19 Symptoms**

In evaluating whether an individual has symptoms consistent with COVID-19, Calvert ISD will consider the following questions:

Have you/or your child recently begun experiencing any of the following in a way that is not normal?

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Headache
- Chills
- Sore throat
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea

### **CLOSE CONTACT**

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:

- A.** being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or
- B.** being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield;

if either occurred at any time in the last 14 days at the same time the infected individual was infectious.

Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.